

APPLICATION FOR ENROLMENT FORM

(AUSTRALIAN DOMESTIC STUDENTS ONLY)



PERSONAL DETAILS

Title	Surname	Given Name – First	Given Name - Others

Date of Birth	Gender	TFN	*USI (if known)

*Unique Student Identifier

Permanent Home Address

	State: SA	Post Code:

Postal Address (if different to above)

Above		
Suburb:	State:	Post Code:

Address while studying (if same as permanent home address write 'as above')

Suburb:	State:	Post Code:

Mobile Telephone Number	Home	Business
	()	()

Email Address	Best contact method

2. TOTAL COURSE FEES

<input checked="" type="checkbox"/>	Diploma of Body Therapy CIDESCO & CIBTAC	\$16,250	Deposit \$500
<input type="checkbox"/>	Dermal Therapies including Electrolysis	6,500	Deposit \$500
<input type="checkbox"/>	Diploma in Aesthetics/Facial Treatments course	6,550	Deposit \$500
<input type="checkbox"/>			

- This payment is tuition only and does not include Monthly amenities fees or International Exam fees.

Hyde Park College of Skin and Body Therapy

Bank account details for electronic Banking:

Bank SA

BSB: 105-011

Account number: 098278240

Please Note:

- The above fees are subject to change without prior notice. Textbooks, kits and uniforms are at an additional cost to course fees

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3. ETHNICITY

Were you born in Australia?

- Which Suburb? _____
- In which country were you born? _____
- In which city were you born? _____ Year of Arrival in Australia _____

Are you of Aboriginal or Torres Strait Islander origin?

- No
- Aboriginal
- Torres Strait Islander
- Both Aboriginal and Torres Strait Islander

4. CITIZENSHIP / RESIDENCE DETAILS

- Australian Citizen
- New Zealand Citizen
- Permanent Resident Visa
- Temporary Resident Visa
- Permanent Humanitarian Visa
- Student Visa
- Visitor's Visa
- Business Visa
- Holiday Visa
- Other Visa
- Holiday Visa
- Overseas - No Visa or Citizenship

(Please attach a certified copy of your passport, birth certificate, citizenship certificate or visa as applicable)

5. LANGUAGE

What language is spoken at your permanent home address?

- Yes English
- Other (please specify) _____

How well do you speak English?

- Very well
- Well
- Not well
- Not at all

6. DISABILITY

Do you have a disability, impairment or long-term medical condition, which may affect your studies? Yes No

Hearing Vision Learning Medical Mobility. Other: _____ no _____

May we ask what is your Disability or Health/Medical condition _____ no _____

If you have a disability, would you like to receive advice on support services, equipment, and facilities, which may assist you?

Yes

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7. EDUCATION

Are you currently attending high school? No Yes If yes, what year are you in? _____ no _____

What is your highest completed secondary school level?

- Completed Year 12 Suburb of residence whilst studying year 12 _____ completed year 12 _____
- Completed Year 11
- Completed Year 10
- Year 9 or equivalent
- Year 8 or below
- Never attended school

Have you undertaken any post-secondary (after high school) study?

Bachelor Degree or Higher Degree level?

Did you successfully complete it? Yes No Year of completion _____ no _____

Advanced Diploma or Associate Degree level?

Did you successfully complete it? Yes No Year of completion _____ no _____

Diploma level?

Did you successfully complete it? Yes No Year of completion _____ no _____

Certificate IV level?

Did you successfully complete it? Yes No Year of completion _____ no _____

Certificate III level?

Did you successfully complete it? Yes No Year of completion _____ yes _____

Certificate II level?

Did you successfully complete it? Yes No Year of completion _____ yes _____

Certificate I level?

Did you successfully complete it? Yes No Year of completion _____ yes _____

Other course or certificate/qualification? _____

Did you successfully complete it? Yes No Year of completion _____

8. LABOUR FORCE STATUS WHILST STUDYING

(Please choose one option)

- Full Time
- Part Time
- Self-Employed – not employing others
- Employer
- Employed as unpaid worker in family business
- Unemployed seeking full time employment
- Unemployed seeking part time employment
- Not employed, not seeking employment

9. REASON FOR STUDY

(Please choose one option)

- To get a job
- To develop my own business
- To start my own business
- To try for a different career
- To get a better job or promotion
- It is a requirement of my job
- I wanted extra skills for my job
- To get into another course of study
- Personal interest or self-development

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Other reason _____

10. PREFERRED PAYMENT OPTION

Payment every four months in advance/ monthly payments in advance /fortnightly in advance /weekly in advance to Hyde Park College.

Contact: www.studyloans.com.au for further information about your possible loan options with them.

11. ENROLMENT STATUS in advance

ON CAMPUS ADELAIDE

Full-time (minimum of 24 hours of study per week includes off official campus studies))

Part-time (minimum of 6 hours of study per week)

12. COMMENCEMENT DATES - When do you wish to commence your studies?

Preferred month: _____ yes _____

13. RECOGNITION OF PRIOR LEARNING

Do you want to be assessed for Recognition of Prior Learning and/or Credit Transfer? Yes No

NB: Application for RPL must be made prior to course commencement.

14. WHERE DID YOU FIRST HEAR ABOUT HYDE PARK COLLEGE OF SKIN AND BODY THERAPY COURSES?

Google search _____ Industry Association _____ Newspaper _____

Past/Current Student _____ Email Advertisement _____ Expo _____

Education Agent _____ Radio Station _____ Magazine _____

15. DO YOU NEED FURTHER INFORMATION or ASSISTANCE?

Uniform Size

PRIVACY STATEMENT

The information collected in this form is required to facilitate your enrolment and will be handled and stored in line with HPC.

Some information requested on this form is collected to comply with the reporting requirements and will be disclosed to CIDESCO and CIBTAC as well as other information regarding your studies with the College.

I hereby declare that the information supplied on this form is correct and complete to the best of my knowledge. I understand that information about me and the study I undertake may be disclosed as described in the Privacy Statement or otherwise as required by law.

Applicant's Signature _____

_____ Date _____ / _____ / _____

Authorised Person _____ Date _____ / _____ / _____

Please email or post your application to:

Hyde Park College of Skin and Body Therapy:

PO Box 7162 Hutt Street ADELAIDE SA 5000

Email: info@hydeparkbeauty.com.au

Hyde Park College of Skin and Body Therapy will contact you for your Pre-Enrolment Interview once your application has been reviewed if you have not already had an interview at the College.

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Hyde Park College of Skin and Body Therapy

REFUND POLICY

Hyde Park College of Skin and Body Therapy cancellation:

If in the unlikely event that any course is cancelled by Hyde Park College of Skin and Body Therapy, all fees will be refunded.

Student withdraws from course:

Student to provide two weeks' notice in writing and attach a completed 'Student Withdrawal from Course' form (available from Administration). An administration fee of \$500 is payable at the time of withdrawal.

Student withdraws prior to commencement of the course:

If a student wishes to withdraw from a course and informs Hyde Park College of Skin and Body Therapy 4 weeks prior to the commencement, all paid fees will be refunded, but the enrolment fee of \$500 for Diplomas and Certificates, and applicable deposit for short courses will be retained by HPC.

Student withdraws during the course if fees paid in full:

- If a student withdraws within 6 weeks of commencement of course. 50% of fees paid will be refunded but the enrolment fee/deposit will be retained by HPC.
- If a student withdraws within 6-10 weeks of the commencement of course and is on a payment plan.

All outstanding fees are to be paid in full.

After this period no refunds will be paid.

Student withdraws from an optional post-graduate unit:

- If a student withdraws from an optional post-graduate unit no refund will be granted.

If a student has arranged to pay by instalments then refunds will be made in line with the **above** policies

In the event of an unforeseeable incident, Hyde Park College of Skin and Body Therapy, at its discretion, will consider any written application by a student for a partial refund of course costs (excluding the enrolment fee which is not refundable for any course).

The written application must give the reason/s and include relevant documentation to support the application.

Student defers from the course:

If a student chooses to defer enrolment in any course the following applies:

All outstanding fees must be paid in full and an administration fee of \$500 is payable at the time of deferment.

A 'Student Deferment from Course Form' must be completed. The student must contact Hyde Park College of Skin and Body Therapy before the end of the first week of December of the current year to discuss continuation of the above course.

If I do not contact Hyde Park College of Skin and Body Therapy within this time frame placement in the course will not be guaranteed and all monies forfeited.

If the student decides not to continue with the course a 'Student withdrawal from course' form must be completed in order to be eligible for any refund before the time frame set.

In the event of a withdrawal or deferment Hyde Park College of Skin and Body Therapy takes no responsibility for student's personal items etc left on the premises.

I have read and understand the above refund policy.

Signature (applicant)date

Signature (guardian)date

if under the age of 18

This document is subject to change, the revised document takes precedence